

St Alban's Catholic High School



Exams: Provider Access Policy

To Be Reviewed Annually for Each Exam Season

Key staff involved in the policy

Role	Name(s)
Head of Centre	Mrs J Goddard
Senior leader(s)	Mrs S Morris
Exams officer	Ms M Mattis
Exams Lead	Mrs M Shemming
SENCo (or equivalent role)	Mrs C Pickard

St Alban's High School Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All students in Years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses.

For students' of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (Year 8 to 9) and two encounters for students during the 'second key phase' (Year 10 to 11). For students in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours, and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

Meaningful provider encounter

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the *Making it Meaningful* checklist. Meaningful online engagement is also an option, and we are open to providers that can provide live online engagement with our students.

Previous providers

In previous years we have invited the following providers from the local area to speak to our students:

Suffolk New College	Holmes & Hills Solicitors	JMS Consulting Engineers
W S Training	Port of Felixstowe	Prominent PR Ltd
Larking Gowen	Suffolk County Council	First Intuition
Scrutton Bland	Ipswich Borough Council	Eastern Education Group
Gressingham Foods	Volunteering Matters	Suffolk Archives
BT	University of Essex	Ipswich & Colchester Museums
EDF	University of Sheffield	Felixstowe Football Academy
Fred Olsen	Inspire	Central College of Animal Studies
NHS	Ransomes Jacobsen Ltd	Norland
Attwells Solicitors	Ashtons Solicitors	East of England Ambulance Services

Armed Forces
Deloitte
Barclays Bank
BDO
Lighthouse Personnel
Wolsey 550
(GES)

Department of Work & Pensions
University of Suffolk

St Elizabeth Hospice
Suffolk Port Health
Ensors
Hoopers Architects
Bank of England
Activ Gardens

Cambridge University
University of East Anglia

Suffolk Police
MPCT
Suffolk Fire Service
Barnes Construction
Solar for Schools
Government Economic Service

Lincoln University

Destinations of our students – Academic year 2023-2024

Year 11 students moved to a range of providers in the local area after school:

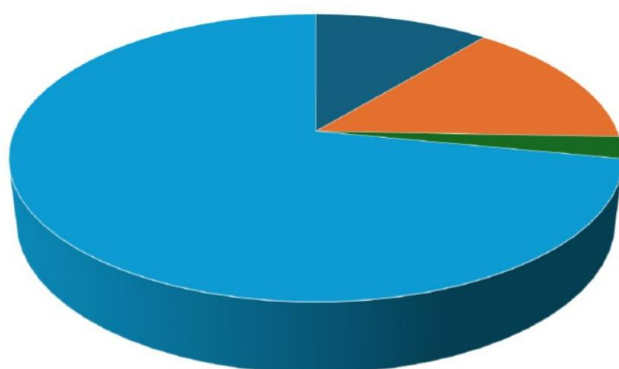
St Alban's Catholic High School (Sixth Form)
Suffolk New College/Suffolk Rural
Farlingaye High School
Needham Market Football Academy
Education Performing Arts College
football, hairdressing

Northgate High School Sixth Form
Copleston Sixth Form
West Suffolk College
Colchester Institute

Suffolk One
Kesgrave
WS Training
Lapwing
Apprenticeships in car mechanics,

Year 13 Sixth Form leavers

Destinations



■ Apprenticeship ■ Employment ■ Other Education ■ University



You can find our 2024 leavers at....

Anglia Ruskin University
Bournemouth University
Bristol University
City, University of London
Coventry University
King's College London, University of London
Leeds Trinity University
Loughborough University
Manchester Metropolitan University
Newcastle University
Norwich University of the Arts
Oxford Brookes University
Royal Holloway, University of London
Royal Veterinary College, University of London
Swansea University

University for the Creative Arts
University of Derby
University of East Anglia
University of Essex
University of Kent
University of Leeds
University of Northampton
University of Nottingham
University of Reading
University of Sheffield
University of Southampton
University of Suffolk
University of Sussex
University of Warwick
University of York
York St John University

Management of provider access requests

A provider wishing to request access should contact Mrs Shemming, Careers Leader
mshemming@stalbans-staff.org.uk

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the Sports Hall, Main Hall, classrooms, Career Suite or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Suite, which is managed by the Careers Leader. The Careers Suite is available to all students at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Safeguarding

The school's policy on Safeguarding and Child Protection sets out the school's approach to allowing providers into school, as visitors, to talk to our students. You can view the policy [here](#).

Signed:
Phil Dance - Chair of Governors