

**APPLICATION TO BECOME A GOVERNOR AT ST ALBAN’S**

Please complete this form and return it Mrs Lisa Gittins, Office Manager

If you have any questions, please contact 01473 726178 ex 232

**CANDIDATE DETAILS**

|  |  |
| --- | --- |
| **Title****ie Mr, Miss, Ms, Dr** |  |
| **Name** |  |
| **Address** |  |
|  |
|  |
| **Postcode** |  |
| **Telephone Number** |  |
| **Email Address** |  |
| **Religious Denomination**  |  |
| **Work or Voluntary Experience**  |  |
| **Experience or Knowledge of Education (if any)** |  |
| **Please tell us why you want to become a governor, what you will bring to the role and what you will gain from it****This answer will be placed on our school website as part of the parental vote, please do not include your child’s name or any personal information.** |  |

Please give the names and contact details of two people who have known in for at least two years and who will be willing to write a reference relating to your suitability to be a governor.

|  |  |
| --- | --- |
| **Reference One**NameAddressEmail AddressPhone Number | **Reference Two**NameAddressEmail AddressPhone Number |

Thank you for completing this form. We would appreciate it if you would complete the following Skills & Experience Check.

**Potential Governor Skills Check**

This is a list of general skills, it is not intended to be a list of requirements. Specific governance knowledge can be developed through training.

|  |  |
| --- | --- |
| **Experience, skills and other attributes** | Level of experience/skill: rate on scale of1 (none) to 5 (extensive). Please tick. |
|  | 1 | 2 | 3 | 4 | 5 |
| **Essential for all governors/trustees** |
| Commitment to improving education for all pupils |  |  |  |  |  |
| Ability to work in a professional manner as part of a team and take collective responsibility for decisions |  |  |  |  |  |
| Willingness to learn |  |  |  |  |  |
| Literacy and numeracy skills |  |  |  |  |  |
| **Understanding and/or experience of governance** |
| Experience of being a board member in another sector or a governor/trustee in another school |  |  |  |  |  |
| Experience of chairing a board, governing body or committee |  |  |  |  |  |
| Experience of professional leadership |  |  |  |  |  |
| **Vision and strategic planning** |
| Understanding and experience of strategic planning |  |  |  |  |  |
| Ability to analyse and review complex issues objectively |  |  |  |  |  |
| Problem solving skills |  |  |  |  |  |
| Ability to propose and consider innovative solutions |  |  |  |  |  |
| Change management (e.g. overseeing a merger or an organisational restructure, changing careers) |  |  |  |  |  |
| Understanding of current education policy |  |  |  |  |  |
| **Holding the head to account** |
| Communication skills, including being able to discuss sensitive issues tactfully |  |  |  |  |  |
| Ability to analyse data |  |  |  |  |  |
| Ability to question and challenge |  |  |  |  |  |
| Performance management/appraisal of someone else |  |  |  |  |  |

|  |  |
| --- | --- |
| **Experience, skills and other attributes** | Level of experience/skill: rate on scale of1 (none) to 5 (extensive) Do remember tothink about all the situations in which youmay have developed/used these skills |
|  | 1 | 2 | 3 | 4 | 5 |
| **Financial oversight** |
| Financial planning/management  |  |  |  |  |  |
| Experience of procurement/purchasing |  |  |  |  |  |
| Experience of premises and facilities management |  |  |  |  |  |
| **Knowing your school and community** |
| Links with the community |  |  |  |  |  |
| Links with local businesses |  |  |  |  |  |
| Knowledge of the local/regional economy |  |  |  |  |  |
| Working or volunteering with young people (e.g. teaching/social work/youth work/sports coaching/health services for young people) |  |  |  |  |  |
| Understanding of special educational needs |  |  |  |  |  |