

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- The class teacher will provide a lesson on MS Teams, for example: a recorded screencast or a "live" lesson resource. An MS Teams assignment where students can complete tasks "live" when the lesson would take place with feedback **given by their own teacher** should also feature. Students can use the MS Teams App from a computer, mobile phone or access MS Teams via other devices such as "X Box" or "Play station" consoles if required. Please see further details below.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in practical subjects such as PE or Art, lessons may be adapted slightly to enable students to access the lesson without specialist equipment
- Students will also be provided with assemblies and tutor time resources to provide careers, wellbeing resources and continuing Catholic liturgies and services to support the Catholic life of the school.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly equivalent to learning time given in school, approximately 5 hours per day, with extra study where appropriate.

Accessing remote education

How will my child access any online remote education you are providing?

All online learning is provided via Microsoft Teams software program.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

We are supporting laptop provision for disadvantaged families, those eligible for free school meals have already been surveyed to ascertain their need and our full allocation from the government of 47 devices have been ordered and allocated. Parents will be contacted when we have the devices and collection will be arranged.

Internet access issues are also supported for any students who need this.

Students entitled to work in school have full computer and internet access for online learning.

Any parents/carers who have questions or concerns regarding accessing digital learning should contact the child's head of year. Students who are in need of paper copies of work can also be supported where necessary.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Students are taught their full curriculum of subjects following their normal timetable
- The teaching day has been shortened slightly to enable screen breaks for well being purposes. Students receive a minimum of 4 hours of online learning per day. Students may also be set extra study outside of lessons at the teachers' discretion
- Lessons are all delivered via Microsoft Teams
- Teachers are "live" at the start of the lesson to greet students and set the lesson objectives
- The online lesson will consist of a combination of "live" content from the teacher in a MS Teams meeting, assignment tasks and other resources set
- Students will receive feedback every lesson. This will consist of a combination of verbal feedback, live feedback on assignment documents, use of document assessment rubrics or email feedback. Physical marking on work will not be done

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We ask that parents/carers read and support the school Distance Learning Policy which is available on our website. This sets out the need for parents/carers to support their child, for example we require that students:
- Find an appropriate space to set up for work. Ideally in a communal area where engagement and behaviour can be monitored by parents/carers
- Ensure they join the lesson on time, cameras should be switched off and microphones muted
- Use the hand up feature if they would like to ask a question
- When contributing they use appropriate language in the exact same way we would expect in school i.e. no swearing, shouting out, provocative or sexualised language etc
- Make sure that if the chat feature is used during the lesson this is only to ask questions and discuss matters relevant to the lesson
- Where appropriate, work should be submitted to the teacher in a timely manner and in line with the instructions given by the teacher

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

In this section, please set out briefly:

- Students are supported by having a normal routine of taught lessons, tutor time and assemblies. These cater for pastoral and well as academic purposes
- As such, students are expected to engage with all lessons and work set by their teachers. Subject staff will keep records of attendance and engagement by students and those not meeting expectation will be contacted on a regular basis by academic or pastoral staff to gauge and implement any need for support
- Parents/carers will be contacted if staff have any concerns regarding student engagement or wellbeing
- The school safeguarding policy remains in action during the period of online learning

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Students will receive feedback every lesson. This may consist of a combination of verbal feedback, live feedback on assignment documents, use of document assessment rubrics or email feedback. Physical marking on work will not be done.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Our SEND department are in regular contact with families to offer support and guidance to students accessing home learning
- Any students in the vulnerable category are able to come into school where they will be supported in their learning by teachers and teaching assistants

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Any student self-isolating should access their designated lessons on MS Teams in the same way as above, provided they are well enough to do so.

We kindly request that parents/carers inform the school if a child is too unwell to engage with online working by contacting our school office on 01473 726178