

School Careers Plan

Our school careers plan has been informed by The Gatsby Benchmarks and the DfE's 'Careers Guidance and access for education and training providers' (October 2018). Our school Careers Policy and Strategy details how we ensure that we have a careers system in place that fully meets the needs of our students, connects their learning to the future, broadens their horizons, raises aspirations and gives them a clear idea of the routes to jobs and careers.

CEIAG Development Plan 2021-22

St Alban's Catholic High School seeks to offer a broad and effective Careers Education Information & Guidance (CEIAG) programme to help our students make a successful transition to the next stage of their development, be this further education, vocational training or employment.

The CEIAG programme provides support for students and carers facing the challenge of choosing their career options and developing their plans for the future. Helping them to make sound judgements based on current Labour Market Information (LMI), their interests and aptitudes. It provides them with opportunities to develop key employability and enterprise skills needed to succeed in the world of work.

Our programme offers contacts with people from the school, employer networks, FE colleges, higher education institutions, alumni or other high achieving individuals to motivate pupils to think beyond their immediate experiences and encourage them to consider a broader and more ambitious range of career options.

Our programme provides all students from year 7 to 13 with opportunities for self-development, knowledge of careers, career management, the world of work and the development of employability skills.

Objectives

We have a duty to ensure all registered pupils at the school are provided with impartial, independent guidance from years 7 to 13. CEIAG is an integral part of the curriculum and is delivered across all subjects in a variety of lessons and activities.

In order for our students to be considered the employee of choice for local and national employers we aim for students to achieve a number of outcomes by the end of their time with the school:

- Know how to access and analyse information about local and national job opportunities. Understand the range of opportunities available and the variety of routes into different careers.
- Understand different businesses and the sectors to which they belong, developing a general understanding of the world of work.
- Gain experiences and insight into real life working practices and environments.
- Recognise their strengths and preferences to help them make informed decisions. Identify areas of development in order to achieve their full potential and overcome barriers to progression.
- Recognise the different entrepreneurial and employability skills that will help them succeed in the world of work. Have the opportunity to develop and build on these skills.
- Identify out of school opportunities to develop career aspirations, such as volunteering and work experience.
- Understand and evaluate the requirements and possibilities within further education, higher education and apprenticeships.
- Opportunity to apply classroom learning to real world situations, developing life skills such as resilience, problem solving, decision making and team building in order to overcome real life challenges.
- Opportunities to understand the wide range of career choices that require success in maths and science, STEM (science, technology, engineering and maths) for both girls and boys.

How the outcomes will be achieved

The CEIAG programme is delivered to all year groups from year 7 to year 13. Students have the opportunity to take part in a number of careers and employability activities delivered in a variety of methods.

- face to face guidance
- work experience in Yr12
- lesson delivery such as tutor time and PSHE activities
- Employer Network Programme – Career Insight Talks
- Talks and links with members of our Alumni
- employer activities in lessons as part of the curriculum
- Building links with organisations and employers

Provider Access Statement

A copy of our Provider Access policy statement can be found under School Policies. Providers and employers who wish to come into school to work with students and staff to give information, advice and guidance on the education, training and employment opportunities that they offer should follow the procedure set out in the school's Provider Access Statement.

Employer Links

Through our strong links with local employers, education providers and our alumni we are able to provide a range of employer encounters for students throughout their time at our school. These include work experience, employer careers talks, work experience in yr12, curriculum support, assemblies, workplace visits.

Measuring and assessing impact

Our annual destinations data suggests that our careers programme is successful in helping students to prepare for their future. Our Careers Lead, members of the Careers team and the school's senior leadership team monitor and evaluate our careers programme. We use the Career & Enterprise Company's 'Compass' self-evaluation toolkit to evaluate our progress in working towards the Gatsby Benchmarks and to identify areas of development.

In addition, our careers programme is monitored and evaluated through our student surveys, feedback received from the employers and education providers that we work with, parents, staff and the school's governors. We use this information to review and refine our Careers offer with key trends being reported back to our senior leadership team and our school governors. A designated governor has responsibility for overseeing the quality of delivery and effectiveness of our school's careers programme.

Useful Careers Websites

There are a number of website resources available to you. Which are intended to enable you to research your career and course options independently. If you need any help with this please email us (careers@st-albans.suffolk.sch.uk) or pop in and see us.

Careers Information

www.careerpilot.org.uk – Careers information and tools for 11-19 year olds, all in one place
nationalcareersservice.direct.gov.uk – the National Careers Service is the Government's hub for careers advice for people of all ages where you can find help with drafting letters, CVs, exploring your skills or seeking careers advice.

www.careersbox.co.uk – video based job profile information and skills explorer tool.

www.icanbea.org.uk – lets you explore potential career opportunities across Norfolk & Suffolk, showing you how the organisations and job roles fit into the wider career paths of our region's industries.

www.icould.com – aims to help you to make the most of your potential by showing how others have used theirs, take the 'Buzz' personality profile quiz.

XELLO– gives you all the information you need to make important decisions about future careers and what subjects, courses and training you can do to reach your career destination. All St Albans students have access to this platform.

www.mycareerspringboard.org – Springboard is for pupils. It is divided into two main sections: the Career Test and the Career Exploration Tool. In tandem, these two interactive tools allow pupils to find some career inspiration and gain an insight into their different career options.

www.notgoingtouni.co.uk – opportunities that exist outside of university.

www.push.co.uk – Push helps pupils make informed decisions about their future after school or college, whether that means employment or higher education.

www.startprofile.com – investigate careers, watch videos and get great advice, find out about employers and work experience opportunities in your area.

www.thesource.me.uk – The Source provides information and advice for young people in Suffolk, in areas such as learning, work, health, relationships, housing, money, leisure and transport.

www.successatschool.org – gives clear and comprehensive information about a range of Career Zones (sectors), in an easy to access format. Pupils can create a profile to help to collate useful information. '60 second interviews' giving profile of professionals, provide a useful insight into specific careers.

[It's time to take control of your future | Springpod](#) virtual work experience platform

[NHS Talent Academy](#) NHS work experience placement opportunities

Apprenticeships

www.apprenticeships.gov.uk – the National Apprenticeship Service website provides general advice and information about apprenticeships. It also advertises current vacancies.

www.aimapprenticeships.co.uk – platform focused on making it easy for applicants to find and apply to apprenticeships local to them

www.allaboutschoollavers.co.uk – displays current apprenticeship and school leaver programme opportunities, to the latest school leaver job news, and gives career journey advice.

amazingapprenticeships.com – Amazing Apprenticeships has a big mission. Through the Apprenticeship Support & Knowledge for schools and colleges (ASK) programme they have worked with their partners to support thousands of individuals.

Local Colleges

www.suffolk.ac.uk – Suffolk New College is a mixed, further education college located in central Ipswich. The college offers secondary and further education courses such as vocational programmes, GCSEs and apprenticeships as well as higher education and leisure learning courses.

www.wsc.ac.uk – West Suffolk College is the third best college in the country and is one of the country's leading Apprenticeship providers.

www.colchester.ac.uk – Colchester Institute are a provider of high quality vocational education throughout north Essex. They provide a large number of different courses ranging from full, part-time, apprenticeships and degrees, which can enable you to enter employment straight away or progress onto university.

www.wstraining.co.uk – WS Training offer a wide range of apprenticeships to help people get into work or further their skills.

Higher Education

www.ucas.com – information about university courses on offer, also the Stamford test to help with ideas about subjects to study.

www.prospects.ac.uk – find out which areas you could access after a particular degree.

www.russellgroup.ac.uk – represents 24 leading universities, source of careers information & advice including 'informed choices' a downloadable guide to making post 16 choices.

www.whatuni.com – gives you information to help find the right course at the right university for you.

St Alban's Catholic High School is not responsible for the content of external links.